

## **TOWN OF MENTOR**

### **REGULAR MONTHLY, TOWN BOARD MEETING April 14th, 2020, 7PM MENTOR TOWN HALL**

Chairman Gile, called the meeting to order.

All board members were present

Pledge of Allegiance

Verification of posting in 3 places.

Minutes from previous month was read. Supervisor 1, Carol Johnson made a motion to accept the previous month's minutes without any additions or corrections. Supervisor 2 Basil Tollefson 2<sup>nd</sup> the motion. Motion was carried.

Correspondence:

- Opelt Sand & Gravel – Prices for gravel lowered due to COVID-19 crisis
- Attorney Fees – Weld Riley SC the towns attorney increased fees by \$5.00 per hour as of April 1<sup>st</sup>, 2020
- Fairview Bridge Project – Received WisDot Hazardous Materials Assessment Site Survey
- Discussion on Meetings due to COVID-19 – Due to the rapidly changing safety guidelines, it is unclear whether we should move forward or delay the planned Annual Meeting on April 25<sup>th</sup>.

Treasurer Report was read. Chairman Gile, made a motion to accept this month's bills starting with check numbers 14948 thru 14962 including all e-pays, Supervisor 1, Carol Johnson 2<sup>nd</sup> the motion. Motion carried. Chairman Gile made a motion to amend previous motion to accept this months bills starting with check number 14948 thru 14989. Supervisor 1 Carol Johnson 2<sup>nd</sup> the motion, motion was carried.

Report from town officers – Supervisor 2 Basil Tollefson reported he received one quote regarding the natural gas conversation project. He'll wait until he obtains all quotes before providing a full report to the Board.

Bill Brauner – Bill will be building Storage Units where the old canning factory was. He provided details of the plan to the board and there was some discussion on an old abandoned road called Broadway. The board suggested Mr Brauner contact the surrounding neighbors regarding his intent. Board gave a nod of approval for Mr Brauner to move forward.

Resolution 133 Notice to Raze – Discussion Tabled

Remote Meetings – Technology is available of the town to hold remote meetings if need be. People can use smartphones, tables, computers, or call in to listen. Further discussions will be needed.

Quickbooks – Intuit Quickbooks is the financial program the town uses for payroll and accounting. Chairman Gile made a motion to hire Tidy Bookkeeping as the towns QuickBooks Support Resource, and also to upgrade the Intuit Payroll program to the 2020 version at the cost of \$299.95. Supervisor 2 Basil

Tollefson 2<sup>nd</sup> the motion. Motion Carried. Chairman Gile authorized Linda Laffe the Clerk / Treasurer to sign the Tidy bookkeeping contract.

Deputy Clerk Hours – Deputy Clerk Jack Ikhtiari Sr will be putting in more hours during the COVID-19 crisis.

Brush Cutting – Chairman Gile made a motion to hire Affordable Roadside Cutting Service for the 2020 year. Motion 2<sup>nd</sup> by Supervisor 1 Carol Johnson, motion carried.

Elections COVID-19 – May 12<sup>th</sup> is the next election. Proceed in the same manner as the April 7<sup>th</sup> election of encouraging Absentee and Early Voting. Visit the towns website for links – townofmentor.com

Meeting / Election Date Conflict – May 12<sup>th</sup> is both the Election and regularly scheduled town board meeting. Board decided to stay on schedule with the regular town board meeting while the election is being held. Meeting will take place in the towns office.

Chairman Gile Adjourn the meeting. 8:30 p.m.

Dated this 14 day of April, 2020  
Linda Laffe, Clerk/Treasurer